

**Downriver Community Conference  
Fire Regionalization Study  
Data Request - Fire Chiefs  
February 20, 2006**

This document is an information request regarding the operations of your Fire Department. The information requested is integral for completion of the fire regionalization study for the Downriver Community Conference. Please fill out the following schedules either electronically in Excel or via hardcopy means and return it to Plante & Moran either via email to the parties below or to the physical address listed below. We ask that you complete this information by March 10, 2006.

REQUIRED SCHEDULES:

1. Equipment (a)
2. Stations
3. Staffing (a)
4. Workload Data
5. Other Information

(a) Similar information is also being requested of the Finance Director (please coordinate).

RESPONDENT INFORMATION:

Name:  
Title:  
Community:  
Contact Phone Number:  
Contact Email Address:  
Best time to reach:

RETURN TO:

Plante & Moran, PLLC  
27400 Northwestern Highway  
Southfield, MI 48034  
Attention: David Asker  
[David.Asker@plantemoran.com](mailto:David.Asker@plantemoran.com)  
[Christine.Andrysiak@plantemoran.com](mailto:Christine.Andrysiak@plantemoran.com)

Please contact **David Asker** at **248.223.3413** / [David.Asker@plantemoran.com](mailto:David.Asker@plantemoran.com) or **Christine Andrysiak** at **248.223.3330** / [Christine.Andrysiak@plantemoran.com](mailto:Christine.Andrysiak@plantemoran.com) with any questions or concerns about this information.









## SCHEDULE 4: WORKLOAD DATA

A. Please provide us with the three most recent years of run data for your department, detailed as follows:

	2003	2004	2005
<b>Volume of Fire Calls for Service</b>			
<b>Volume of EMS Calls for Service</b>			
Total Calls for Service			
<b>Run Data by Station (Fire and EMS Combined)</b>			
Name			
1			
2			
3			
4			
5			
6			
7			
<b>Run Data by Jurisdiction</b>			
Your own community runs			
Mutual aid runs			
<b>Other Relevant Volumes</b>			
Fire Inspections			
Plan Reviews			
Arson Investigations			
Others (please specify)			

	YES	No
Do you have a Fire Marshal?		

B. Please provide your annual run data by hour of day and day of week for the years 2003, 2004, 2005.

## **SCHEDULE 5: OTHER INFORMATION**

Please also include the following information in your response.

### **A. Performance Objectives**

Please provide us with documentation on your department's service level / response time objectives. Also provide us with the three most recent years of actual response time statistics for the department.

### **B. Policies and Procedures**

Please provide us with your operating policies and procedures for the fire department. Please highlight the key policies and procedures you would most like to see considered in the development of the regionalized fire service model.

### **C. Zoning Map**

Please provide us with a zoning map of your coverage area.

### **D. Other**

Please provide us with any additional information that you believe would be helpful for the regionalization study.