

**DPW/S DIRECTORS MEETING**  
**MARCH 20, 2008**

PRESENT: Eric Witte, Melvindale; Mark Gahry, Brownstown; Larry Hunter, Riverview; Jack Franzil, Dearborn Heights; Tom Wilson, Romulus; Lynn Conway, Romulus; Alan Bober, Trenton; Rick Lang, Allen Park; Dave Weidenbach, Southgate; Barry Sedlock, Grosse Ile; Craig Lyon, Taylor; Mark Kibby, Gibraltar; Sue Pilon, DCC; Randy Pentiuk, DCC (corp counsel).

Sue Pilon (DCC) welcomed everyone and introductions were made. She briefly re-capped the February meeting. She inquired about the status of each individual community taking action/passing a resolution to concur with the DCC Board action giving the authority to participate in collaborative purchasing. Several of the directors said their communities had already passed a resolution; others said they were in the process. Of the communities that have been active participants in the group so far, only Lincoln Park appears to have made a decision not to participate. Sue has received copies of resolutions from some of the communities so far, and said she would appreciate receiving copies from all communities who take action on this issue.

The next item for discussion was a hold harmless agreement regarding the use of equipment and personnel. Randy Pentiuk, DCC corp counsel said that an agreement that addressed these issues was originally passed by several of the communities back in 1979. He believed 11 communities were involved at the time; some of those communities were Flat Rock, Grosse Ile, Riverview and Woodhaven. Locating that agreement for all the communities that participated at that time, and simply updating it and adding additional communities was discussed as the way to most effectively implement such an agreement. Sue will communicate with the 11 communities to see who can locate that agreement.

The Cold Patch RFP drafted by Dave Weidenbach (Southgate) was again discussed, as was the process for accepting/awarding bids. A few minor changes to the RFP were suggested, including: bid on 50 ton increments; submit a mix design; and include delivery charge with miles. As discussed previously, cold patch will be bid out as a consortium, but that the cities/townships would individually contract with the selected bidder, and that there should be no guarantee as to the quantity eventually ordered. There was some discussion concerning a hold harmless clause for deliveries, as this is something the city of Romulus requires. It was determined that once a bid is to be awarded, Romulus can require a hold harmless from the bidder. It was also determined that DCC will document the process for the bids received, and that bids received will be evaluated and documented right at a meeting of the DPW/S Directors.

Using DCC's website as a tool for the group to share information such as job descriptions, bid and pricing information, agreements, etc. was also discussed. It was suggested that this portion of the website be password protected so only authorized users could access potentially sensitive information. The DPW/S Directors would be able to access the info, as would anyone they designated. Sue said that DCC is doing some re-

design work on the website and that this should make it easier to use. She will give an update at the next meeting.

The group then discussed other items to be bid out as a group, and it was stated that this is the time of year to bid out salt. It was suggested that Sue contact MITN on behalf of the group to see if the group can bid and/or get vendor info through MITN for salt. Sue was also asked to see if reps from MITN could attend the next meeting of the group to explain the group and discuss joining as a consortium.

Next Meeting: **Wednesday, April 9, 2008 (tentative)**

Submitted by Sue Pilon, DCC Director of Planning