

**DPW/S DIRECTORS MEETING**  
**FEBRUARY 14, 2008**

PRESENT: Randy Burns, Melvindale; Mark Gahry, Brownstown; Larry Hunter, Riverview; Jack Franzil, Dearborn Heights; Mike Kruse, Woodhaven; Gary Ellison, Wyandotte; Bruce Hammond, Flat Rock; Derrick Schueller, Romulus; Alan Bober, Trenton; Bob Bartok, Lincoln Park; Jim Perry, DCC; Sue Pilon, DCC; Randy Pentiuk, DCC (corp counsel).

Jim Perry (DCC) re-capped the January meeting. The DCC Board of Directors passed a resolution at their February meeting approving the concept of collaborative purchasing for the DPW/S group. Now, each individual community needs to take action to concur with that approval, through a city/township resolution, in order to have the authority to participate in collaborative purchasing actions. The DCC resolution may be used as a model but it will have to be customized for an individual community's use.

Mark Gahry (Brownstown) shared a draft of a an agreement for the use of personnel and equipment during emergencies. DCC attorney Randy Pentiuk suggested that the original agreement between several of the communities, dating back to 1979, could be updated and adopted by the other communities, instead of creating a new authority. Also, opening up such an agreement to everyday situations instead of limiting it to emergencies was discussed.

Mark also raised the issue of possibly sharing documents like job descriptions through the DCC website. Other possibilities include labor agreements, work/safety rules and bid specs. Sue will get back to the group on what they may submit and how to submit it.

The Cold Patch RFP drafted by Dave Weidenbach (Southgate) was shared and discussed, as was the process for accepting/awarding bids. There was discussion that items would be bid out as a consortium, but that the cities/townships would individually contract with the selected bidder, and that there should be no guarantee as to the quantity eventually ordered, particularly in the case of items like cold patch and salt.

Sue asked all directors to get any resolutions re: collaborative purchasing passed by their city/township to her for the record.

The last item discussed was the Michigan Inter-governmental Trade Network (MITN). Some of our communities are members, or are in the process of joining. The possible merit of joining the organization as a consortium was discussed. Sue will obtain more information and bring it back to the group.

Next Meeting: **Thursday, March 20, 2008**  
Submitted by Sue Pilon, DCC Director of Planning