

<u>Present:</u>	Allen Park	Mayor William Matakas
	Brownstown Twp.	
	Dearborn	Mayor Jack O'Reilly
	Dearborn Heights	
	Ecorse	Mayor Darcel Brown
	Flat Rock	Mayor Jonathan Dropiewski
	Gibraltar	Mayor James Gorris
	Grosse Ile Twp.	
	Huron Twp.	Supervisor Elke Doom
	Lincoln Park	Mayor Patricia Diaz Krause
	Melvindale	
	River Rouge	Mayor Michael Bowdler
	Riverview	Mayor Tim Durand
	Rockwood	Mayor Daniel Guzzi
	Romulus	Economic Development Director, Tim Keyes
	Southgate	Mayor Joseph Kuspa
	Taylor	Mayor Jeffrey Lamarand
	Trenton	Councilman Terry Teifer
	Woodhaven	Mayor Pro-Tem Jeffrey Harris
	Wyandotte	Mayor Joseph Peterson

The meeting was opened by the Vice Chair Mayor Joseph Peterson, at 5:16 p.m. with community roll call.

Agenda: Motion by Mayor Dropiewski, supported by Mayor Guzzi, to accept the agenda as presented, adding 5a By-laws proposed change; and two new business items 7b&c. The motion passed unanimously.

Minutes: Motion by Delegate Tim Keyes, supported by Mayor Guzzi, to accept the minutes of 11/3/11 as written. The motion passed unanimously.

Nominating Committee Report: Councilman Terry Teifer reported that the slate of officers presented in November to serve for the 2012 Administrative Year, changed slightly after the November election. The new slate of officers was presented for board approval:

Chair	Mayor Joseph Peterson, Wyandotte
Vice Chair	Mayor Jack O'Reilly, Dearborn
Treasurer	Economic Development Director Tim Keyes, Romulus
Secretary	Mayor Daniel Guzzi, Rockwood

Immediate Past Chair, Councilman Terry Teifer and Previous Past Chair, Mayor Tim Durand, will continue in their current capacity, and will serve on the Executive Committee.

Motion by Councilman Teifer, supported by Mayor Durand, to accept the nominations as presented. The motion passed unanimously.

2012 Board Meeting Dates / Proposed By-Laws Change:

The 2012 meeting dates were presented for board approval, based on the recommendation to meet only six times per year, versus the current schedule. Cari Eggleton reported that the By-laws would need to be changed as a result to reflect this change. Discussion followed of wording for the By-laws to change:

Article II Conduct of Meetings, B. Meetings: Regular meetings for the Board of Directors of Downriver Community Conference **shall be held no less than six times per year, on a schedule determined by the Board**, to be held on the first Thursday of the month at the business office of the Downriver Community Conference for the purpose of transacting business which may lawfully come before the Board. Written notice stating the time, place and agenda of the meeting shall be given to each Director at least five (5) days prior to the meeting. **The Board shall authorize the Executive Committee to act on its behalf in months in which there is no scheduled Board meeting.**

Article III: Officers, A. Nominations & Election.

A Nominating Committee shall be designated to recommend to the Board a slate of Elective Officers for the ensuing year. Nominations shall also be accepted from the Board. The Nominating Committee shall present its recommendations to the Board of Directors of the DCC **at the first meeting following the November election. Board Officers still eligible to serve will continue in their capacity until new officers are elected.** The Elective Officers shall be elected by the Board **at their next regular meeting, at which time they shall assume their office upon the adjournment of that meeting.** The term of office shall be for one (1) year. (~~Remove: Elective Officers shall assume their office upon the adjournment of the December meeting.~~)

Motion by Mayor Kuspa, supported by Mayor Durand, to accept the wording as presented, noting the procedure of "Article VI: Amendments", with notification to the Board and item will be tabled for 30 days (until next meeting). Motion passed unanimously.

Motion by Mayor O'Reilly, supported by Mayor Gorris, to table approving the 2012 meeting dates until the February meeting, after the By-Laws are approved. Motion passed unanimously.

New Business:

DCC Open House: Jim Perry announced that DCC's Open House is scheduled for Thursday, January 19<sup>th</sup> from 4:00 – 6:00 p.m. (**NOTE:** this date was later moved to February 2<sup>nd</sup>)

Jobs Training Funding: Jim Perry reported that the Governor announced that jobs training funding will continue - he will forward information to the board. Mayor O'Reilly said Michigan has a new search site that provides information about public funding available for training.

SMART Bus Route: Mayor Tim Durand thanked staff and board members for efforts to save Route 160 on SMART's recent elimination plan. He suggested we send a thank you letter to the County for helping to save the route. Sue Pilon announced that we were the only route (160) that got saved from the proposed cuts.

CMA Building Purchase: Terry Teifer announced that the sale was finalized for the portion of the DCC building to Creative Montessori Academy. DCC is out of debt as a result at this time.

Environmental Law: Mayor Guzzi said environmental law is no more stringent than federal law. He will forward the article to Cari to send to the board for information. He added that this will have a huge impact on our state.

Personal Property Tax: The completed resolution based on the new business item at the November meeting was included in the packet for board information. Mayor Peterson thanked Mayor Jack O'Reilly for writing the resolution.

Southern Wayne County Regional Chamber: Sue Pilon announced that the Chamber is holding a Community Conversation on December 8<sup>th</sup> to discuss preparing students for grades K-12; they are looking for additional participation.

**Next meeting** is scheduled for Thursday, February 2, 2012 at **6:00 p.m.**

Motion by Terry Teifer, supported by Mayor Pro-Tem Harris, to adjourn at 5:36 p.m. Motion passed unanimously.