

**DOWNRIVER MUTUAL AID
REGULAR MEETING – March 3, 2011**

Item #4

Present:

Allen Park	
Brownstown Twp.	
Ecorse	Mayor Pro-Tem Darcel Brown
Flat Rock	Mayor Jonathan Dropiewski
Gibraltar	Mayor James Gorris
Grosse Ile Twp.	Supervisor Brian Loftus
Huron Twp.	
Lincoln Park	Mayor Frank Vaslo
Melvindale	Mayor Valerie Cadez
River Rouge	
Riverview	Mayor Tim Durand
Rockwood	Mayor Daniel Guzzi
Romulus	Tim Keyes, Economic Development Director
Southgate	Mayor Joseph Kuspa
Taylor	Mayor Jeffrey Lamarand
Trenton	Councilman Terry Teifer
Woodhaven	Councilman Dan Duderstadt
Wyandotte	Mayor Joseph Peterson

Others present: D/F/Lt. Darwin Scott, Police Chief Dan Grant & Fire Chief Bruce Vick

The meeting was opened by the Chair, Mayor Valerie Cadez at 6:10 p.m., followed by the Pledge of Allegiance, roll call and introductions.

Agenda: Motion by Mayor Vaslo, supported by Mayor Lamarand, to accept the agenda as presented. The motion passed unanimously.

Minutes: Secretary Tim Keyes reported. Motion by Tim Keyes, supported by Mayor Peterson, to accept the minutes of 2/3/11 as written. The motion passed unanimously.

Finance Committee Report: Treasurer Jack O'Reilly reported.

Finance Minutes of 2-24-11: Motion by Mayor Peterson, supported by Delegate Keyes, to approve the Finance Minutes of 2-24-11 as written. The motion passed unanimously.

Checks over \$5,000: Motion by Mayor Guzzi, supported by Mayor Peterson, to approve checks: (1) to Shiawassee County Sherriff's Department for \$8,815 for forfeiture sharing; and (2) to PSA for \$5,494.00 for Drug Education Materials. The motion passed unanimously.

Special Finance Sub-Committee Report: Councilman Terry Teifer gave a brief synopsis of purpose of this committee to look at the 911 system for our area. Motion by Councilman Teifer, supported by Mayor Peterson, to accept the Special Finance Sub-Committee minutes of 12/14/10 as written. The motion passed unanimously.

Joint Executive/Finance Committee Report: Chair Valerie Cadez reported that a joint meeting was held between the Executive and Finance Committees to meet with Mayor Lamarand of Taylor regarding the 911 system and the Board's decision to hire a consultant to assist in identifying all viable options for a new regional 800 MHz system. Motion by Mayor Peterson, supported by Mayor Durand, to accept the minutes of 2/25/11 as written. The motion passed unanimously.

Special Presentation on the State's 800 MHz System: Mayor Jeffrey Lamarand and Lt. Scott Schindler of Taylor gave a brief history of the 800 MHz emergency radio system currently being used by the Downriver communities, for which the Taylor Police Department has been the system administrator since 2000. Lt. Schindler then gave a Power Point presentation of the State of Michigan's 800 MHz system: including interoperability, infrastructure, software, communities

Special Presentation for State's 800 MHz System

currently using the State's system, and costs involved with upgrades and maintenance. Discussion followed. Board members requested that Lt. Schindler forward a copy of the Power Point presentation to each of them for more detailed review. Mayor Lamarand encouraged the DMA to go with the State's system.

Downriver Mutual Aid Report:

DRANO: D/F/Lt. Darwin Scott reported. Activity report for February was included in the packet for information. (1) DRANO's 2010 Annual Report will be distributed at the next board meeting; (2) DRANO officers assisted with an armed robbery arrest.

Police: Police Chair Dan Grant reported. (1) No SWAT Team, Crisis Negotiation Team, or Dive Team callouts in February; (2) Training will be held at the Gibraltar Pool on January 27th; (3) Training scheduled at the Wayne County Community College pond with a vehicle being submerged for recovery training; (4) DMA Police Chief election was held: Chief Dan Grant will continue as Police Chair, Chief Dale Tamsen of Taylor will be Vice Chair, Chiefs Dean Tamsen and Dale Tamsen will be Co-Directors of Personnel and Training; and Director of Operations is Public Safety Director Tom Coombs of Southgate.

Fire: Fire Chair Bruce Vick reported. (1) The Haz Mat Team had no callouts since last meeting; Physicals are due for the Haz Mat Team; (2) The Arson Task Force Team had a callout in Lincoln Park that was then cancelled; a callout in Riverview that was undetermined; and a callout to Wayne for a store explosion; (6) The Fire Investigation Task Force 2010 Year End Report is available if anyone wants a copy – contact Cari Eggleton.

New Business:

Motorola Service Agreement: Mayor Jack O'Reilly said the Finance Committee reviewed the recommendation of the DMA Sub-Committee, who determined that it is in the best interest to keep the Motorola Service Agreement as is and recommends approving the full two-year extension contract at \$286,000 annually, unless a new system is put in place before the two year contract expires. Motion by Councilman Teifer, supported by Mayor Peterson, to approve the two year contract as recommended. The motion passed unanimously.

DRANO Lease: Mayor Jack O'Reilly reported that the Finance Committee reviewed the DRANO lease, indicating their location works well for their needs, and recommends full board approval. Motion by Mayor Peterson, supported by Councilman Teifer, to approve the 10-year lease renewal for the DRANO offices as presented. The motion passed unanimously.

800 MHz Consulting Services: Mayor Jack O'Reilly reported that Finance Committee reviewed the recommendation by the 6-person scoring team, of the six consultant bids received based on the RFP. Based on the scores, the recommended firm was RCC Consultants with the lowest bid at \$88,000. RCC has also served clients in Michigan (none of the other firms responding were from Michigan), and has direct experience with these issues. Considering the long term commitment for the 800 MHz system options, the Finance Committee recommends awarding the consulting services contract to RCC Consultants. Motion by Councilman Teifer, supported by Delegate Keyes, to award contract to RCC Consultants as presented. Discussion followed regarding RCC's ability to sort out certain elements of the bid depending on our needs, so contract could end up being less than \$88,900 if that occurred; also the fact that the consultant will provide facts, so the DMA board will ultimately make the final decision on which system to move forward with – continuing with a stand-alone system Downriver or joining the State's system. The motion passed unanimously.

Motion by Mayor Durand, supported by Delegate Keyes, to adjourn at 7:25 p.m. The motion passed unanimously.